Alternatively Funded Fellowship Setup

1. NOTICE: Student receives external award

2. EMAIL: graduate.scholarships@oregonstate.edu to determine eligibility for program

3. A. APPROVED: No supplementary stipend or tuition needed
   B. APPROVED Supplementary stipend needed
   C. APPROVED Supplementary tuition needed
   D. DENIED: Does not qualify for program

4. COMPLETE (for A, B, and C):
   1. Fellowship Appointment Form
   2. Graduate Fellow Letter of Offer
   3. External Award Notice

   INCLUDE (for B):
   4. Stipend support letter of offer

   INCLUDE (for C):
   5. Tuition scholarship letter of offer

5. ROUTE DOCUMENTS TO:
   Award administered by OSU: osraa@oregonstate.edu
   Award paid directly to student: graduate.scholarships@oregonstate.edu

6. UPON OHR APPROVAL:
   i. Verify appointment setup in Banner – PYIVERI
   ii. Inform fellow of Grad Health Insurance
   iii. Put scholarships in GRRS for stipend and/or tuition
   iv. Verify continued eligibility for student on fellowship award