

PSM EXECUTIVE SUMMARY GUIDELINES

- Two to four pages double spaced.
- Graphics or figures are fine to include as relevant.
- Title of the final report and your name.
- Background on the environmental issue and location.
- Key highlights of the scientific report.
- Key highlights of the business report.
- Summary tying the science and business reports together and your value added as an intern. How did your work contribute to the project, organization, and body of knowledge? Assessment of the dollar value of your contribution as relevant.
- Any relevant information about how the internship/degree helped you take the next steps, provided you with an employment opportunity, and/or broadened your perspective and learning.