



Graduate School
Oregon State University
Heckart Lodge
2900 SW Jefferson Way
Corvallis, Oregon 97331

P 541-737-4881
F 541-737-3313
gradschool.oregonstate.edu

Date: March 13, 2018

To: Program Coordinators and Directors, Associate Deans, Deans
From: Jennifer Brown, Vice Provost and Dean of the Graduate School
Subject: Graduate School Award Deadlines for AY 2018-2019

As noted in previous communications and on our unit's website, the Graduate School has enacted a firm deadline (February 13, 2018) for the receipt of tuition support/waiver requests and has published minimum requirements for an appointment as a graduate fellow.

Similarly, and to ensure appropriate budgeting and consistency across units, the Graduate School is adhering to the stated deadlines for notification of tuition support/waiver award acceptance.

These deadlines are as follows:

- Individual students must formally accept and sign the tuition support/waiver offers by **April 15, 2018**, which is aligned with the Council of Graduate Schools' Resolution Regarding Graduate Scholars, Fellows, Trainees, and Assistants (found here: <http://cgsnet.org/april-15-resolution>). In our communication with students, the Graduate School has referenced this April 15 deadline. Programs should also note this deadline in any of their communication with students. Please note, this deadline does not apply to NSF-GRFP or McNair incentive awards.
- Programs must submit to the Graduate School a copy of the awardee's signed acceptance of the fellowship offer letter by **April 17, 2018**. These should be sent to Graduate.Scholarships@oregonstate.edu. Waiver offers not accepted and not communicated to the Graduate School by this deadline will be withdrawn.
- Programs must complete all Graduate Fellow appointment paperwork (i.e. fellowship letter signed by the student, Graduate Fellow OSCAR form) and route it appropriately to obtain the required signatures by **June 1, 2018**.

We look forward to working together in the coming year to support your graduate student(s). If you have any questions, please send an email to Graduate.Scholarships@oregonstate.edu, and our staff will respond promptly.