



Section I -- Appointee Information - to be completed by department

Revised 03/06/2024

Last Name		First Name		Middle Name			
University ID		Home Organization Number/Description		Department Contact-Name/Phone			
Citizenship Status:		Timesheet Organization/Number/Description		Appt Org Business Center:			
<input type="checkbox"/> U.S. Citizen		<input type="checkbox"/> Permanent Resident or Substantial Presence Individual		<input type="checkbox"/> Noncitizen			
C97		00	XX	Graduate Fellow	None	Fellow	(Visa Type/Expiration Date)
Position	Suffix	ECLS	Job Title	Faculty Status	Faculty Rank Type	Fixed Term	Tenure Status
<input type="checkbox"/> Original Appointment	Begin Date		End Date				
<input type="checkbox"/> Appointment renewal	Begin Date		End Date				
<input type="checkbox"/> End Appointment	End Date		End Reason				

Section II -- External Award/Training Grant Information - to be completed by appointing unit

**Funding Source:** Sponsoring Agency: Stipend Administered by OSU? ☐ Yes ☐ No

**Fellowship Type (choose only one):** Training Grant/Externally-funded Award - Principal Investigator & Index: Individual Fellowship - Fellow's Major Professor & OSU Index (if available):

Monthly Fellowship Stipend: Total Fellowship Stipend:

**Tuition paid by:**

Grant Index ☐ No ☐ Yes - (Specify Terms:) ☐ Summer ☐ Fall ☐ Winter ☐ Spring Amount per term:

Graduate School ☐ No ☐ Yes - (Specify Terms:) ☐ Summer ☐ Fall ☐ Winter ☐ Spring ☐ Full ☐ Top-Up

Other (Specify source, terms, amount:)

Third Party Billing ☐ No ☐ Yes

Tuition Funding Confirmed ☐ No ☐ Yes

**Fees covered:** ☐ No ☐ Yes +Ins. Premiums

☐ Summer ☐ Fall ☐ Winter ☐ Spring

Source: ☐ Grant Index ☐ Other

University Allowance Student Allowance

Is fellow receiving other federal money? ☐ No ☐ Yes - specify source & amount:

Section III -- Approvals / Signatures

Department Head/Chair Signature	Printed Name	Date	Phone
Office for Sponsored Research and Award Administration (OSRAA)	Printed Name	Date	Phone
Business Affairs - Student Account Services	Printed Name	Date	Phone
Graduate School	Printed Name	Date	Phone
Office of Human Resources - Lifecycle Unit	Printed Name	Date	Phone