

Herbert F. Frolander Award for Outstanding Graduate Teaching Assistants

Nomination Form Overview 2020-2021

The Graduate School invites nominations for the Herbert F. Frolander Award for Outstanding Graduate Teaching Assistants. The intent of this award is to recognize outstanding teaching and professional involvement, with both faculty and students, by a domestic or international graduate teaching assistant at Oregon State University.

In the online nomination form, be prepared to provide the following information:

1. Is the nominee a graduate student in a graduate degree-seeking program at Oregon State University?
2. Does the nominee intend to enroll in at least 3 graduate credits during the fall 2021 term?
3. Has the nominee held a teaching assistantship for at least three terms within the preceding two years?
4. Nominee first name
5. Nominee last name
6. Nominee OSU ID
7. Nominee degree type
8. Nominee college
9. Nominee program
10. Nominee OSU email
11. Submitter first name
12. Submitter last name
13. Submitter OSU email
14. Submitter title/position at OSU
15. Award contact first name (this person will be notified of any award decisions)
16. Award contact last name
17. Award contact OSU email
18. **Nomination Materials** – Nominators will be required to prepare the following materials as **one PDF document** and upload it to the nomination form:
 - a. A letter of nomination from the nominees's graduate program director or unit chair/head in which the nominee has been employed as a GTA. The letter should address how the student demonstrated outstanding teaching and excellent professional interaction with faculty and students during their GTA tenure.
 - b. Up to two additional letters of support. Signed and unsigned comments solicited and received as part of the teaching evaluation process are not admissible.
 - c. A statement from the nominee that speaks to the following areas:
 - i. Their academic excellence and intellectual vitality demonstrated in a variety of ways, including, but not limited to, their commitment and persistence related to previous academic pursuits, their intellectual curiosity and commitment, and the strengths and skills they bring to their graduate studies and graduate teaching assistantship experiences.
 - ii. A discussion of their personal strengths, skills, and previous experiences and how those have contributed to the creation of a diverse and inclusive university.
 - iii. The impact of their experience as a graduate teaching assistant at OSU.
 - d. A completed Summary of [Courses Taught form](#), including at least three terms of teaching within the preceding two years.



- e. A completed [Summary of Teaching Evaluation Scores form](#), including departmental median scores. In some cases, college median score.
- f. A copy of the nominee's résumé or curriculum vitae.

**The information on this handout is subject to change at any time. Please review the award page and nomination form for the most current award information/requirements. All nominations must be submitted electronically through Qualtrics.*