

Herbert F. Frolander Award for Outstanding Graduate TA

Nomination Form Overview 2019-2020

The intent of this award is to recognize outstanding teaching and professional involvement, with both faculty and students, by a graduate teaching assistant at Oregon State University.

In the online nomination form, be prepared to provide the following information:

1. Is the nominee a graduate student in a graduate degree-seeking program at Oregon State University?
2. Does the nominee intend to be enrolled for at least 3 graduate credits during the fall 2020 term?
3. Has the nominee held a teaching assistantship for at least three terms within the preceding two years?
4. First name of the nominee
5. Last name of the nominee
6. OSU ID of the nominee (ex. 111222333, do not include dashes)
7. Nominee email address
8. Nominee degree type
9. Nominee college
10. Nominee program
11. Your first name
12. Your last name
13. Your email
14. Your title
15. Award contact first name (this person will be responsible for distributing the award letter to the student)
16. Award contact last name
17. Award contact email
18. **Nomination Materials** - Nominators will be required to prepare the following materials as **one PDF document** and upload it to the nomination form:
 - a. A letter of nomination from the student's graduate program director or unit chair/head in which the nominee has been employed as a GTA. The letter should address how the student demonstrated outstanding teaching and excellent professional interaction with faculty and students during their GTA tenure.
 - b. Up to two additional letters of support. Signed and unsigned comments solicited and received as part of the teaching evaluation process are not admissible.
 - c. A completed Summary of Courses Taught form, including at least three terms of teaching within the preceding two years.
 - d. A completed Summary of Teaching Evaluation Scores form, including departmental median scores. In some cases, college median score.
 - e. A copy of the student's résumé or curriculum vitae.

*The information on this handout is subject to change at any time. Please review the award page and nomination form for the most current award information/requirements. All nominations must be submitted electronically through Qualtrics.