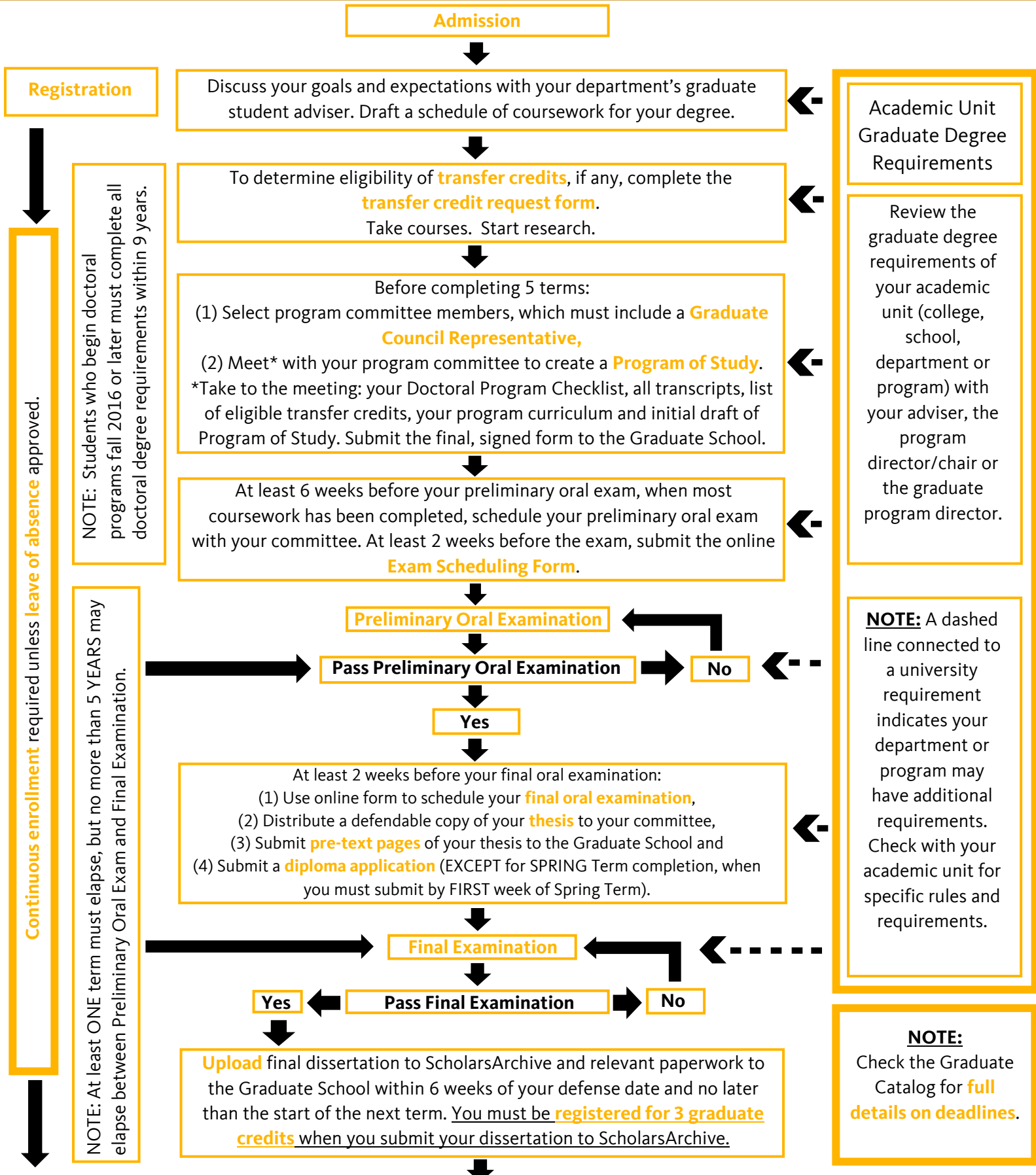


Flow Chart For Ph.D. Completion



Admission

Registration

Discuss your goals and expectations with your department's graduate student adviser. Draft a schedule of coursework for your degree.

To determine eligibility of **transfer credits**, if any, complete the **transfer credit request form**.
Take courses. Start research.

Before completing 5 terms:
(1) Select program committee members, which must include a **Graduate Council Representative**,
(2) Meet* with your program committee to create a **Program of Study**.
*Take to the meeting: your Doctoral Program Checklist, all transcripts, list of eligible transfer credits, your program curriculum and initial draft of Program of Study. Submit the final, signed form to the Graduate School.

At least 6 weeks before your preliminary oral exam, when most coursework has been completed, schedule your preliminary oral exam with your committee. At least 2 weeks before the exam, submit the online **Exam Scheduling Form**.

Preliminary Oral Examination

Pass Preliminary Oral Examination

No

Yes

At least 2 weeks before your final oral examination:
(1) Use online form to schedule your **final oral examination**,
(2) Distribute a defendable copy of your **thesis** to your committee,
(3) Submit **pre-text pages** of your thesis to the Graduate School and
(4) Submit a **diploma application** (EXCEPT for SPRING Term completion, when you must submit by FIRST week of Spring Term).

Final Examination

Yes

Pass Final Examination

No

Upload final dissertation to ScholarsArchive and relevant paperwork to the Graduate School within 6 weeks of your defense date and no later than the start of the next term. You must be **registered for 3 graduate credits** when you submit your dissertation to ScholarsArchive.

Graduation

Academic Unit Graduate Degree Requirements

Review the graduate degree requirements of your academic unit (college, school, department or program) with your adviser, the program director/chair or the graduate program director.

NOTE: A dashed line connected to a university requirement indicates your department or program may have additional requirements. Check with your academic unit for specific rules and requirements.

NOTE: Check the Graduate Catalog for **full details on deadlines**.

Continuous enrollment required unless leave of absence approved.

NOTE: Students who begin doctoral programs fall 2016 or later must complete all doctoral degree requirements within 9 years.

NOTE: At least ONE term must elapse, but no more than 5 YEARS may elapse between Preliminary Oral Exam and Final Examination.