



**Directions**

1. Save this form to your computer
2. Open it in [Adobe Acrobat Reader](#) (not a browser)
3. Fill out all **required** fields (marked with \*)
4. Click this button -->
5. Choose default email when prompted
6. Double-check the form is attached to the email
7. Email to graduate.school@oregonstate.edu



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**On a Mac?** Set your default email program to Mac Mail or Outlook in Mac Mail preferences

### Exam Scheduling Form

*Last Name _____	*First Name _____	MI _____	Former Name _____
*Student ID _____	*OSU Email _____	Phone Number _____	

Mailing Address _____ _____	City _____ State _____ Zip _____
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#### EXAM DETAILS

*Type of Exam _____ Thesis Option      Non-Thesis Option	Minor 1 _____ Minor 2 _____ Option 1 _____ Option 2 _____ Option 3 _____
*Degree _____	
*Primary Major or MAIS Area 1 _____ Major 2 or MAIS Area 2 _____ MAIS Area 3 _____	

#### DATE AND LOCATION

For Alternative Summative Assessments, please use the date provided by your program.

*Date of Event _____	*Building _____
*Start Time _____	Room _____

#### COMMITTEE MEMBERS

Please Note: Major Professor and at least 2 committee members are required.

*Name	*Role	*Department
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### GRADUATE SCHOOL USE ONLY

Registration Confirmed _____	Date Confirmation Mailed _____
	Date Thesis Mailed _____