Scholarly Presentation Award

Application Form Overview

The Graduate School encourages graduate students to present their research and scholarship at professional conferences and meetings. We understand that presentation opportunities help build transferrable skills, highlight the outstanding academic work of our scholarly community, and ultimately support graduate student success. To assist students in these endeavors, the Graduate School offers the Scholarly Presentation Award to provide graduate students with financial support to assist with certain costs associated with presenting their scholarly work at academic conferences and meetings.

In the online application form, be prepared to provide the following information:

1. Are you a current master's or doctoral student at Oregon State University?
2. Will you be enrolled in at least 3 graduate credits at OSU at the time of the conference, OR, in the case of a conference occurring between the end of spring term and the beginning of fall term, will the student be returning to at least 3 graduate credits of enrollment in fall term?
3. Are you listed as the sole author/presenter, first or lead author/presenter, or serving in a capacity whereby you are responsible for significant leadership for the overall session?
4. Nominee
   a. First name
   b. Last name
   c. Student ID
   d. degree type
   e. College
   f. Program
   g. OSU email
5. Letter writer
   a. First name
   b. Last name
   c. OSU email
   d. Title/position at OSU
6. What is the name of the conference/meeting you are attending?
7. What types of activities/costs are you requesting reimbursement for? Please list each qualifying activity and cost on a separate line.
8. How much total funding are you requesting from the Graduate School for this request?
9. Nominators will be required to prepare the following materials as one PDF document and upload it below:
   a. A detailed statement from the student describing (a) the importance of the meeting/conference relative to their academic field of study, (b) how the proposed activity contributes to their academic and professional goals, and (c) an overview of the research they will be presenting; 1 page maximum.
   b. Letter from student's major professor, department head, program director, or unit chair/head (a) relating the importance of the particular meeting/conference, (b) describing the student's scholarly contribution to the presentation, and (c) confirming that the student is in good academic standing with their respective graduate program; 1 page maximum.
   c. A copy of the submitted and accepted abstract, call for program, or similar submission, including the title, the authors in the order they appear in the original submission, and official notification of acceptance of the presentation.

d. Proof of proposed reimbursement request costs (i.e. link to conference registration, screenshot of receipt, invoice, or proof of payment).
e. A copy of the student's résumé or curriculum vitae.

The information on this handout is subject to change at any time. Please review the award page and nomination form for the most current award information/requirements. All nominations must be submittedelectronically through Qualtrics