

The **program of study will be audited** to determine if it is accurate and it meets the minimum requirements for this degree as established by the OSU Faculty Senate. Please be sure that the following items are correct:

1. Student name, phone, ID number, email address, degree held, year awarded, and institution from which it was received.
2. The academic unit, major, minor and option, if applicable, are indicated. Please run an **unofficial** copy of your OSU transcript to attach to this form:
https://adminfo.ucsadm.oregonstate.edu/prod/twbkwbis.P_WWWLogin
3. The program of study satisfies the residence requirement. That is, (1) a minimum of 36 credits on the form are courses taken at OSU after admission as a regular, degree-seeking graduate student and (2) a minimum of three terms of full-time graduate academic work (at least 9 credits/term) will be spent on site at the Corvallis campus or at an off-campus site approved by the Graduate School. Transfer courses as defined above are not counted toward this residence requirement.
4. The maximum number of blanket numbered credits is 15 on a 108 credit degree program.
5. A transfer symbol is indicated for each transfer course (T1 for the first university, T2 for the second, etc.)
6. Transfer courses must have been approved by your major advisor and minor advisor if they are in the minor field. All transfer courses must be either:
 - a. Graduate courses taken at OSU while enrolled as a non-degree, undergraduate, or post baccalaureate student and not used to satisfy undergraduate degree requirements;
 - b. Graduate courses taken at OSU in a prior graduate degree program and falling within the limits of transfer credit accepted from one OSU graduate degree to a second OSU graduate degree (refer to current graduate catalog); or
 - c. Graduate courses taken at other accredited universities but not used to satisfy the requirements for a bachelor's degree or international equivalent.
7. All courses listed as transfer courses must comply with policies :
 - a. OSU courses graded C, C+, B-, B, B+, A-, A, or A+ (no P/N, S/U, credit/no credit graded courses will be allowed), or
 - b. external transfer grades of "B-" (2.70) or better have been earned, and
 - c. not have been used on a previous doctoral degree; and
 - d. must not include thesis credits.
8. For each standalone graduate course a G is entered in the G column.
9. Each course in the major and minor has a title, abbreviated if necessary, a department code, a course number, number of credits and a grade, if the course has been completed.
10. Grades of non-transfer courses listed on this program will be either C or above, or P, or R for research.
11. The total number of credits at the 4XX/5XX level is entered. And the number of 5XX or 6XX credits is entered.
12. No more than 50% of the credits are slash courses (the 5XX component of a 4XX/5XX course). To determine if a course is a slash course examine the OSU course catalog for the term that you took 5XX course. If there is a 4xx course with the same title during the same term, then this is a slash course.
13. A minimum of 36 credits of XXX603 Thesis is entered.
14. Your plan includes training in the conduct of scholarly activities in an ethical manner. See <http://gradschool.oregonstate.edu/faculty/program-assessment>.
15. Your total number of credits must be at least 108. (Your major may require more credits—check with them.)
16. Your major professor and at least one other member of your committee must be members of the Graduate Faculty in your major. Your minor professor, if you have a minor, must be a Graduate Faculty member in your minor. All other committee members must be members of the OSU graduate faculty with authority to serve on doctoral advisory committees.
17. The program of study must be signed by the student, the student's committee members, and the academic unit chair.

Student's Signature			<i>Signature</i>	<i>Date</i>
APPROVED - Major Professor		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED - Chair, Academic Unit		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – First Minor Professor		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Second Minor Professor		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Graduate Council Representative		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Committee Member		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Committee Member		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Committee Member (if no minor)		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED – Committee Member (if no minor)		<i>Typed Name</i>	<i>Signature</i>	<i>Date</i>
APPROVED - Graduate School			<i>Signature</i>	<i>Date</i>

Return this program of study to the:
 Graduate School
 300 Kerr Administration Building
 Corvallis, OR 97331-2121
Graduate.School@oregonstate.edu
 541-737-4881