

**2018-19 PROVOST'S DISTINGUISHED
FELLOWSHIP/SCHOLARSHIP
CALL FOR NOMINATIONS
NOMINATION DEADLINE February 5, 2018**

Overview

The purpose of the Provost's Distinguished Fellowship/Scholarship is to support programs in the recruitment of high quality students that will elevate the profile of graduate education at Oregon State University. The target population is newly admitted doctoral students and newly admitted master's students in research/creative degree programs where a Ph.D. degree does not exist.

Provost's funding is a one-year award to programs in the form of graduate fellowships or scholarships.

- If a fellowship, the student will be provided with a one-time 12-month stipend, academic year tuition waiver, and supplemental funds to cover the cost of enrollment in three graduate credits during summer term, and subsidized health insurance.
- If a scholarship, the student will be awarded a one-time sum. Scholarships are to be separate from and in addition to a one-year departmental assistantship offered to awardee.

Graduate Program Eligibility

Graduate programs offering doctoral degrees, or graduate programs offering research and creative master's degrees where a Ph.D. degree does not exist, may submit student nominations for Provost's Distinguished Fellowship/Scholarship award. Graduate programs not administered through the Graduate School, such as DVM and PharmD, are not eligible for consideration.

Program Directors or Department Heads/Chairs may submit up to two nominations per graduate major for the 2018-19 Provost's Distinguished Graduate Fellowship Program and one nomination per graduate major for the 2018-19 Provost's Distinguished Graduate Scholarship Program. Programs may request awards only for newly admitted students who will be enrolling in an OSU graduate program for the 2018-19 academic year. Funding for both domestic and international nominees will be considered.

Funding Format Details

Provost's funding is available for award in two formats: (1) fellowship or (2) scholarship.

1. If a fellowship, the Graduate School will award the student a one-time 12-month stipend (\$30,000 for doctoral students, \$22,000 for master's students, with a \$2,000 fee subsidy), academic year tuition waiver, and supplemental funds to cover the cost of enrollment in three graduate credits during summer term. The Graduate School will formally appoint recipients as OSU graduate fellows to allow access to subsidized health insurance under the prevailing graduate assistant/fellow health insurance plan.

2. If a scholarship, the Graduate School will award the student a one-time sum (\$6,000 for doctoral students, \$4,000 for master's students). Departments are required to offer scholarship recipients an academic year/9-month assistantship with FTE appointment levels appropriate to the department and work. Provost's Scholarship funds are separate from and in addition to a full-year departmental assistantship offered.

Provost's Awards Details

- The Graduate School will award Provost's Fellowships and Scholarships to high-quality nominees that will elevate the profile of graduate education at OSU.
- The Graduate School will disburse funds to student recipients at the beginning of the academic year. Term-to-term allocation is managed centrally and done so in conjunction with student enrollment requirements.
- Students may not submit a nomination. All nominations must be submitted by a Department Head or Program Director.
- Departments must identify nominees and submit evidence of each nominee's qualifications. Only nominees who are regularly-admissible and have already been accepted through the electronic DAF system will be considered.

Provost's Funding Proposal Submission Procedures

To be considered for a Provost's Fellowship or Scholarship, department heads, chairs and/or graduate program directors must complete the online nomination form and **submit one PDF copy** of the following materials to Graduate.scholarships@oregonstate.edu.

Document Naming Rules: Uploaded documents must use the following name convention:

- **Fellowship nominations:**
F_GradMajor_LastName_FirstName.pdf
(e.g., F_GEOG_Smith_John.pdf)
- **Scholarship nominations:**
S_GradMajor_LastName_FirstName.pdf
(e.g., S_MATH_Jones_Alan.pdf)

1. Nomination form

- 2. Cover letter from nominating unit for each nominee** – not to exceed two single spaced pages (12 point font – 1 inch margins; page limit excludes Appendices) including discussion of the nominee's academic and scholarly promise. Nominators are encouraged to discuss the nominee's previous academic achievement as evidence by GPA, GREs, and other related metrics; scholarly productivity of nominee, including publications, presentations, and research grants; scholarly distinction of the nominee, including honors, awards, and other recognitions; and record of leadership, including professional, community, and/or civic engagement.

Nominators should include appendix materials in support of the nominee including the nominee's full OSU application with transcripts, personal statement, and resume/CV along with evidence of an accepted DAF.

For Fellowship nominations, the letter must outline the plan for financially sustaining students who receive Provost's funding through degree completion. Please note that the requested plan need not guarantee long-term future funding as this may not be possible for all programs. In the case where this is not possible, programs should provide evidence of specific ways in which the program will work with students to help financially sustain their studies and timely degree completion (e.g. nominations for professional organization scholarships).

3. Appendices

APPLICATIONS MUST INCLUDE THE 3 PIECES (NOMINATION FORM, COVER LETTER AND APPENDIX MATERIAL) ROLLED INTO 1 PDF DOCUMENT.

Proposal Review and Selection

The Graduate Dean will appoint a Provost's Selection Committee that will include faculty and staff largely beyond the Graduate School. Authors of Provost's proposals, or personnel in those units directly impacted by the potential award of Provost funds (i.e., a specific major professor), must disclose this potential conflict of interest and may not serve on the Selection Committee.

Committee members will review proposals independently using the criteria outlined in the requested materials stated earlier.

Evaluation Criteria

Nominee's academic and scholarly promise as indicated by the following:

1. Nominee's previous academic achievement as evidence by GPA, GREs, and other related metrics
2. Nominee's scholarly productivity
 - a. Publications
 - b. Presentations
 - c. Research grants
 - d. Honors and awards
 - e. Record of leadership, including professional, community, and/or civic engagement
 - f. Other measures of achievement
3. The potential impact that an award would have on strengthening and building the degree program
4. For Fellowship nominations, the quality of the plan for financially sustaining students who receive Provost's funding through degree completion.

Timing

Deadline for Proposal Submission: **February 5, 2018**

Anticipated Graduate Program Award Notification: **April 10, 2018**

Graduate Program Scholarship Offers Made by: **April 13, 2018**

Scholarship Award Distribution Schedule: Fall, Winter, and Spring 2018-19

Fellowship Award Distribution Schedule: Fall, Winter, and Spring 2018-19 and Summer 19-20