The Mentor is the Graduate School’s newsletter for graduate faculty, graduate program coordinators and graduate advisers. We hope to keep you informed of new policies, workshops and general news that may interest you when helping your graduate students.

IMPORTANT DEADLINES

Please refer to the Graduate School website to access information on academic deadlines: http://gradschool.oregonstate.edu/success/deadlines.

The Graduate School administers a program that is designed to provide part of the costs of graduate students attending and presenting scholarly achievements at prestigious conferences and venues. The deadline is February 1 for travel between March 1 and July 31. Details about the program can be found at http://oregonstate.edu/dept/grad_school/travel.php.

Nominations for the Excellence in Graduate Mentoring Award are due April 11, 2014. For information about this award, see: http://gradschool.oregonstate.edu/faculty/mentoring-award

WORKSHOPS FOR FACULTY

Hugh Kearns, our yearly speaker from Adelaide, Australia, is returning to Oregon State University from March 6 – 10, 2014. He will present six workshops, one of which will be designed for mentors/advisers. More details will be shared at a later date.

Hold the Date

April 2 – Faculty mentoring workshop (Location and time - TBD)
April 16 – Graduate program review workshop (Location and time - TBD)

Managing Your Career: Self-Sabotage in the Academic Year

This article, published in the Chronicle of Higher Education, outlines 15 ways in which faculty members harm their own futures, often without knowing it. Helpful tips for the emerging academic!


IMPORTANT DEADLINES

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**SUPPORT GRADUATE FELLOWSHIPS**

The Foundation Fellowship Tuition Support Program provides graduate tuition scholarships to graduate fellows whose stipends are paid by approved OSU Foundation funds that are dedicated to graduate fellowships. These stipend funds must be from an endowed fellowship account.

If you are interested in working with the Graduate School to set up qualified fellowship endowments in order to take advantage of this tuition support program, or if you would like to discuss the possibility of converting non-endowed cash Foundation accounts into endowment funds for this purpose, please contact Fran Saveriano (fran.saveriano@oregonstate.edu) or Brenda McComb (brenda.mccomb@oregonstate.edu) in the Graduate School.

Also, please consider contributing to an endowed graduate fellowship account either through your home college or through the Graduate School. We hope to build graduate fellowship endowments to provide support for our outstanding graduate students long into the future. You can have any amount deducted from your monthly paycheck toward this goal.

**Young Adults Urged to Get Flu Vaccine**

The Centers for Disease Control (CDC) is reporting that this year’s predominant flu strain is H1N1, which can cause severe respiratory illness among young and middle-aged adults in particular. H2N2 is one of the strains included in the flu vaccine this year. Anyone who has not yet been vaccinated this season is advised to get an influenza vaccination. Student Health Services has vaccine available to students, faculty and staff. No appointment is necessary. Call 541-737-9355. For more information about the flu, go to studenthealth.oregonstate.edu/flu.

The Faculty and Staff Fitness Program provides fun and engaging activity classes for faculty, staff and graduate students and their spouses. Classes include dance, weights, aerobics, yoga, swimming and more. Courses cost just $50 for twice a week for the term to $65 for three times a week per term. If you have more questions or want to see our schedules you can contact us at pac/fsf@oregonstate.edu or visit our website at http://health.oregonstate.edu/faculty-staff-fitness.

**Walking Wednesday**: 30 minute walking group on Wednesdays from 12:30 - 12:40 p.m. at the Dixon Indoor Track during winter term. Students, faculty and staff (RecSports members and non-members) welcome! Free.

**Fit Fest**: January 11 from noon - 4:30 p.m.; Dixon Recreation Center. Here’s your chance to try some of Recreational Sports’ hottest programs for free. Sample a BodyPump class, Dam Fit small group personal training or try out some Zumba. Free for the OSU community.

**GRADUATE CERTIFICATE IN COLLEGE AND UNIVERSITY TEACHING**

Starting on January 15, 2014, the Graduate School will be accepting applications for fall 2014 enrollment in the Graduate Certificate in College and University Teaching (GCCUT) program. This 18 credit hour graduate certificate is designed to provide advanced coursework and experiential learning opportunities to current OSU graduate students who plan to pursue careers in teaching and instruction in higher education settings, or those who plan to pursue careers that require similar skill sets in facilitation. While seeking their respective degrees, OSU graduate students can earn a credential that certifies their teaching and facilitation skills and thus confers advantage in competitive hiring environments. This certificate program is an important investment in the quality of undergraduate instruction at OSU as well as in the future of the teaching professoriate. Please encourage graduate students in your academic unit to invest in their professional development and apply. Visit the GCCUT website (http://gradschool.oregonstate.edu/gccut) for more information. For additional questions, contact Jessica White, Director, Graduate Certificate in College and University Teaching at jessica.white@oregonstate.edu.

**New Course for Winter Term**

**GRAD 521 - Research Data Management**

This 2-credit course (CRN 39926) is a careful examination of all aspects of research data management best practices. Designed to prepare students to exceed funder mandates for performance in data planning, documentation, preservation and sharing in an increasingly complex digital research environment. Open to students of all disciplines. For more information: http://bit.ly/GRAD521

**Holistic Graduate Education Initiative and Course Opportunities**

Holistic Graduate Education (HGE) is a Graduate School initiative to provide educational and training opportunities to cover vital professional and soft skills. The HGE will catalyze a change in how graduate students are prepared to become our future leaders, scholars, scientists, engineers, artists and professionals. Current offerings from the Graduate School include:

- the new graduate certificate in College and University Teaching
- student success workshops
- and courses such as Designing a path for success: An orientation

**Responsible conduct of research (GRAD 520)**

**Research data management (GRAD 522)**

**Intervening the ISMS: Diversity awareness (GRAD 540)**

**Introduction to scientific diving (GRAD 530)**

**Introduction to online course development and facilitation (GRAD 550)**

To learn more about the HGE, visit: http://gradschool.oregonstate.edu/about/hge. To see what classes are being offered winter and spring 2014 terms, visit the OSU Course Catalog. 

**IRB Express!**

Studies meeting the definition of “exempt” can be reviewed and acknowledged in person during a meeting with the IRB staff! This in-person review bypasses the usual electronic review process, thus enabling the review of your protocol to take place immediately. EXPRESS REVIEW may be used for both initial applications and project revisions. This service is open to all researchers, including students, but the Principal Investigator must attend the meeting.

http://oregonstate.edu/research/irb/express-review-exempt-studies

Remember, too, about weekly IRB student advising hours! Drop-in and have your questions answered:

http://oregonstate.edu/research/irb/contact-us
**OMBUDS CORNER**

Throughout the year, graduate students will be taking on the challenges that come with academic and campus life. Occasionally, a conflict may arise that requires a delicate conversation, or perhaps seems so complex for everyone involved that they aren't sure where to start. These are good times to contact an Ombuds for assistance. The University Ombuds Office (UOO) provides an informal, impartial, and confidential* means of conflict management to all members of the campus community. It is the goal of the Ombuds to foster a culture of healthy, safe and open dialogue, and encourage cooperative problem resolution. The Ombuds will listen to your concerns, value diversity, assist you with exploring options for resolution, provide neutral facilitation or mediation services when appropriate and requested and remain impartial to all parties involved in a conflict. The UOO also provides training in alternative conflict management techniques, theory and practice to give students and employees the tools they need to manage conflicts and prevent escalation. The office is located in Waldo Hall, Room 116. For more information, please visit www.oregonstate.edu/ombuds/ or call 541-737-7029.

*Confidentiality cannot be promised in matters relating to serious crime or child abuse, if there is imminent risk of serious harm or if compelled by a court of law. Speaking with an Ombuds does not constitute legal notice to the university of any problem, concern or complaint. You must pursue alternative complaint avenues if you wish to oblige the university to respond in any way.

**COLLEGIATE RECOVERY COMMUNITY**

This fall, Oregon State University launched a new program to meet the needs of graduate and undergraduate students in recovery from drug or alcohol addiction.

The Collegiate Recovery Community (CRC) meets the needs of students in recovery by providing a private space, funding and support for sober activities and events, 12-step meetings, workshops, study space and fellowship with like-minded people. “Sober students have a tight bond, we look out for each other, we are available for our friends in recovery 24/7, no matter what,” said a student in recovery. By providing the space, funding and resources, students in recovery can not only support each other, but now also have the same opportunities for fun and success on a university as other students, in a sobriety first environment.

Starting in the fall of 2014, Oregon State University will also offer specialized housing for students in recovery. The recovery living community will be the only campus housing program of its kind in the northwest, making OSU a center for students in recovery.

Please refer your students in recovery to the CRC. We are seeking students to be members, help lead the program and support other students in their recovery process. This is an opportunity for students in recovery to help shape the CRC and create a bright future for recovery on OSU’s campus. Our new website contains more information about the CRC:

http://studenthealth.oregonstate.edu/recovery

If you have any questions or would like to help support the CRC please contact:

Rob Reff, Ph.D.
Robert.Reff@oregonstate.edu
(541) 737-7564
Substance Abuse Prevention Coordinator
Student Health Services

**STUDENT LIFE ASSISTANCE**

**What is Student Life assistance?**

Student Life assistance is a service in the Office of the Dean of Student Life delivered by a group of OSU professionals known as the Student Life Assistance Team. The service helps faculty, staff and advisers navigate the non-academic student issues they may encounter. Many students face difficult times during college; unexpected life events, personal crises, mental health struggles and academic difficulties are examples of challenges that can interfere with college success and often faculty, staff and advisers benefit from consultation and support of the SL Assistance Team.

SL Assistance is designed to help faculty, staff and advisers:

- Verify situation-applicable Oregon State University policies and procedures
- Access referrals for non-academic student matters/emergencies
- Navigate processes for resolving concerns and grievances

Who can obtain student-related assistance?

All faculty, staff and advisers are welcome to connect with the SL Assistance Team.

When can faculty, staff and advisers obtain assistance?

Faculty, staff and advisers may request assistance at any time by calling the Office of the Dean of Student Life at 541-737-8748 and selecting option 3. Calls will be returned within 24 hours during weekdays. For matters related to safety or medical emergency, select option 0 to reach OSU’s Public Safety dispatcher or direct dial 911.

How do faculty, staff, and advisors obtain assistance?

Phone: 541-737-8748, select option 3
Web: http://oregonstate.edu/deanofstudents/faculty/slassistant
Email: SL.Assistance@oregonstate.edu
Walk in: A200 Kerr or Boog Kerr

One professor’s approach to working with aspiring students

Here is a link to a recent article in Inside Higher Ed. Be sure to follow the link to the professor’s website and all of the materials he has prepared. Enjoy, and feel free to pass along to others if you think it will be of interest to them.


**UPDATES AND REMINDERS**

**G.E.T. APPLICANT SUCCESS!**

The Graduate Education Toolkit (G.E.T.) project kicked off the Phase I development effort in September. Phase I of the G.E.T. project will replace the current graduate application for admission (providing significant upgraded functionality and usability), integrate with Banner and Nolij, provide basic communications functionality, include a robust security infrastructure and improve the ability of programs to customize and manage their admissions processes. Get
involved and help us create a useful and valuable tool.

Information and updates can be found on the project website: http://gradschool.oregonstate.edu/GET

Keep informed with project updates, calls for feedback and testing opportunities: http://lists.oregonstate.edu/mailman/listinfo/graduateeducationtoolkit

**G.E.T.: Transparency, Flexibility, Empowerment**

**Ecampus Courses Counted as On-campus Courses**

Again this academic year, Ecampus courses will count toward full-time status for graduate students. We will continue this program as a pilot, with appraisal and renewal decision on a year-to-year basis, in order to understand the economic impact to the university of continuing the program.

**INTO Pathways**

Developing a Pathway program for your graduate degrees provides a mechanism to increase your graduate student enrollment and to internationalize your program. For more information, contact Kim Johnson, Director of International Admissions in the Graduate School (kim.johnson@oregonstate.edu).

**Library Services for Graduate Students and Faculty**

Check out the OSU Libraries’ free graduate student and faculty winter term workshops, including Preparing Your IRB, Intro to Data Management, Qualtrics, EndNote, Zotero and more. To save yourself a seat and for complete session descriptions, visit: http://guides.library.oregonstate.edu/Library-Workshops-for-Grad-Students-Faculty

Can’t make it to a session? Many of the sessions have handouts or online tutorials.

Questions? Ask Hannah Rempel, hannah.rempel@oregonstate.edu.

**Know your Graduate Council**

The Graduate Council collaborates with the Graduate School to set the policies, procedures and requirements of graduate education as described in the Graduate Catalog http://catalog.oregonstate.edu/Default.aspx?section=Graduate.

If you have a concern regarding a university policy relating to graduate education, please be sure to contact your Graduate Council member from your college:

- Jim Coakley, Business
- TBA, CEOAAS
- Stacy Semevolos, Vet Med
- Mike Lerner, Science
- Nancy Kerkvliet, Ag Sciences
- Darrell Ross, Forestry
- Theresa Filtz, Pharmacy
- Jay Casbon, Education
- Don Jump, CPHHS
- Janet Lee, CLA
- Greg Herman, Engineering

**Family and Medical Leave Policy for Graduate Students**

In commitment to increasing the graduating success rate of graduate students at Oregon State University, as well as the quality and diversity of graduating students, the Graduate School has implemented the Family and Medical Leave Policy for graduate students. This policy is intended to complement the regular Leave of Absence Policy for graduate students as outlined in the Graduate Catalog. For more information, see: http://oregonstate.edu/dept/grad_school/docs/Graduate-Student-Family-and-Medical-Leave-Policy.pdf.

**National Research Council (NRC) Research Associateship Programs**

The National Research Council of the National Academies sponsors a number of awards for graduate, postdoctoral and senior researchers at participating federal laboratories and affiliated institutions. These awards include generous stipends ranging from $42,000 - $80,000 per year for recent Ph.D. recipients, and higher for additional experience. Graduate entry level stipends begin at $30,000. These awards provide the opportunity for recipients to do independent research in some of the best-equipped and staffed laboratories in the U.S. Research opportunities are open to U.S. citizens, permanent residents, and for some of the laboratories, foreign nationals.

Detailed program information, including online applications, instructions on how to apply and a list of participating laboratories, can be found at www.nationalacademies.org/rap.

Questions should be directed to the NRC at 202-334-2760 (phone) or rap@nas.edu.

There are four annual review cycles.

Review Cycle: **November**: Opens September 1; Closes November 1

Review Cycle: **February**: Opens December 1; Closes February 1

Review Cycle: **May**: Opens March 1; Closes May 1

Review Cycle: **August**: Opens June 1; Closes August 1

Applicants should contact prospective Adviser(s) at the lab(s) prior to the application deadline to discuss their research interests and funding opportunities.

**Graduate School on Facebook**

For news announcements highlighting achievements by or services for our graduate students, check out our Facebook page. http://www.facebook.com/graduateschool

**Check our Webpage for News**

The Graduate School frequently updates the "Announcements" on its home page gradschool.oregonstate.edu. Please check it for news, workshops, funding opportunities and other events. Have a great winter term! Brenda McComb, Dean