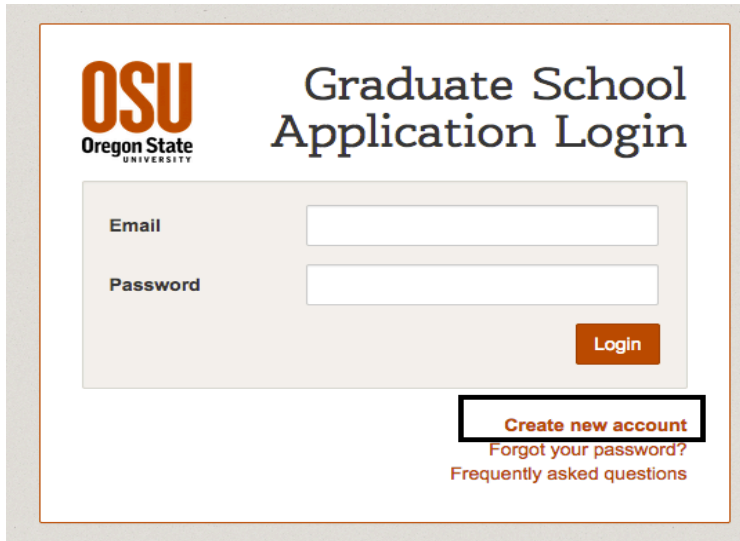


Accelerated Masters Platform

Step 1: Go to the login page: <https://oregonstate.force.com/GradAppLogin>

Step 2: Create an account by clicking on the Create New Account link beneath the login button.



The screenshot shows the Oregon State University Graduate School Application Login page. At the top left is the OSU logo. To its right is the title "Graduate School Application Login". Below the title is a login form with two input fields: "Email" and "Password". A "Login" button is positioned to the right of the password field. Below the login form, there are three links: "Create new account" (highlighted with a black box), "Forgot your password?", and "Frequently asked questions".

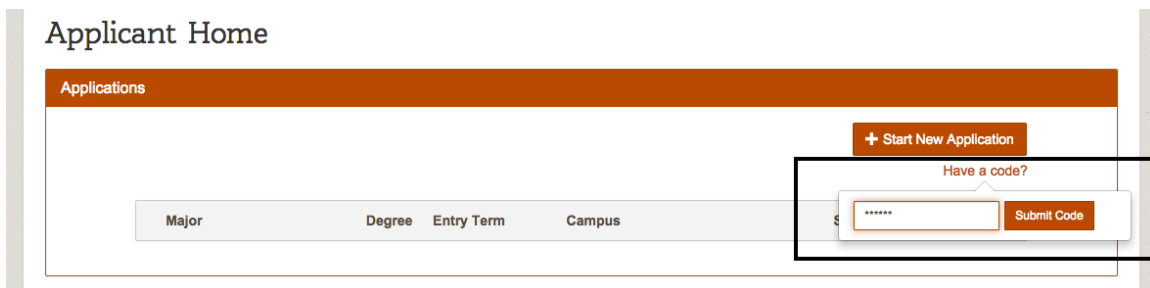
Step 3: Enter in the required information and click submit.

Step 4: Access the email that was sent to the associated account.

Step 5: Click the link in the email.

Step 6: On the page that is now open, set a new password and click save.

Step 7: Click on the "Have a code?" link. Enter the promo code that has been provided by your advisor.



The screenshot shows the "Applicant Home" page. At the top, there is a header "Applicant Home". Below it is a section titled "Applications". In the top right corner of the "Applications" section, there is a "+ Start New Application" button. Below this button, there is a "Have a code?" link. A black box highlights a form area containing a text input field with asterisks (*****), a "Submit Code" button, and a "Have a code?" label above the input field.

Step 8: The only question that should be answerable is citizenship. Click the drop down menu and select citizenship. The rest of the questions will be answered automatically based on the code that was entered.

Start a New Application

Planned Course of Study

Answer each of the following questions and click 'Save & Continue' at the bottom of the page to begin your application.

Note: You must create a separate application for each Major and Degree to which you wish to apply.
Non Degree Seeking Applicants: Restrictions apply regarding the number of credits allowed in non-degree status, transfer credit, financial aid, international applications and subsequent admission to a degree program at OSU. Before proceeding, it is important to read [this information](#).

Degree/Certificate Seeking	Yes
Citizenship	US Citizen
Campus	Oregon State University (Corvallis, OR)
Degree Level	Masters
Major	Computer Science
Degree Code	MS (Master of Science)
Graduate Program Start Term	This is an AMP application.
	Fall 2016

For more information about Tuition Equity and undocumented students, refer to our [website](#).

Save & Continue

Step 9: Click “Save & Continue.” A pop-up will display asking if all of the information is correct. If this information is correct click “Yes, start my application.” If the information is incorrect, click “No, I want to change my answers,” and contact an advisor.

Start a New Application

Planned Course of Study

Answer each of the following questions and click 'Save & Continue' at the bottom of the page to begin your application.

Note: You must create a separate application for each Major and Degree to which you wish to apply.
Non Degree Seeking Applicants: Restrictions apply regarding the number of credits allowed in non-degree status, transfer credit, financial aid, international applications and subsequent admission to a degree program at OSU. Before proceeding, it is important to read [this information](#).

Degree/Certificate Seeking	Yes
Citizenship	US Citizen
Campus	Oregon State University (Corvallis, OR)
Degree Level	Masters
Major	Computer Science
Degree Code	MS (Master of Science)
Graduate Program Start Term	This is an AMP application.
	Fall 2016

For more information about Tuition Equity and undocumented students, refer to our [website](#).

Save & Continue

Is this the program to which you intend to apply?

Degree/Certificate Seeking:	Yes
Citizenship:	US Citizen
Campus:	Oregon State University (Corvallis, OR)
Degree Level:	Masters
Major:	Computer Science
Degree Code:	MS (Master of Science)
Graduate Program Start Term:	Fall 2016
AMP Start Term:	Fall 2015

Once the application is started,
this information cannot be changed.

Yes, start my application No, I want to change my answers

Note: The two start terms listed tell when the AMP will begin, and when the actual graduate program will begin. The student will be dual-enrolled in the AMP and their current undergraduate program at the beginning of the AMP start term. The undergraduate degree must be completed for a student to be officially admitted to the desired Graduate School program.

Step 10: The Application Checklist shows every section of the application. Each section has some required questions identified by an “*.” When all required questions have been

answered, the progress tracker will show 100%. After every section has 100%, the application can be submitted.

The image shows a progress tracker on the left with a 'Required' section containing 10 bars, each at 0% completion. The bottom bar is highlighted in orange and labeled '20%'. Below this is an 'Overall progress' bar at 3.0%. To the right is a 'Section' list: Personal Information, Contact Information, Emergency Contact, Prior College, Test Scores, Letter of Reference, Residency Information, Release Authorization, Other Graduate Questions (highlighted with a black box), and Document Upload. A 'Submit Application' button is located below the sections. At the bottom is a flow diagram with four stages: 'Started 5/6/2015' (green), 'In Progress' (orange), 'Processing Application' (grey), and 'Application Review' (grey).

*Note: The outline of the checklist above may look different based on what program is being applied for.

Step 11: The “Plan of Study” question in the “Other Graduate Questions” section requires uploading a document. It can also be uploaded in the “Document Upload” section. Work with an advisor to create the “Plan of Study,” and to convert a signed copy into a PDF. This document must be in the form of either a PDF or TIF in order to be uploaded.

The screenshot shows the 'Other Graduate Questions' section. It includes a note about departmental application processes. There are two text input fields for 'Provide the name of your AMP Advisor' and 'Provide the name of your Graduate Program Major Professor or Graduate Advisor'. Below these is a file upload area for 'Upload your signed Plan of Study', which includes a 'Choose File' button, a 'No file chosen' message, a dropdown menu for 'Document' (set to 'Plan of Study'), and an 'Upload' button. At the bottom, there is a section for 'AMP Start Term' with a dropdown menu set to 'Fall 2015' and a large text area for providing names of potential faculty mentors.

Step 12: When finished with each section, click “Save & Continue” at the bottom of the page. If you have any questions about the rest of the application please visit:

<http://gradschool.oregonstate.edu/graduate-education-toolkit/faqs-get> for more information.

Step 13: Once all of the sections are 100% completed, click “Submit Application.”

Checklist

This is a checklist of your application sections. When you answer all required questions in a section, a checkmark will appear by that section. When you have provided all the application information, click **Submit Application** to start the application process. Incomplete applications may be completed at a later time.

Required	Section
100%	Personal Information
100%	Contact Information
100%	Emergency Contact
100%	Prior College
100%	Test Scores
100%	Letter of Reference
100%	Residency Information
100%	Release Authorization
100%	Other Graduate Questions
	Document Upload
Overall Progress: 100.0%	Submit Application

Step 14: Read and agree to the admissions agreement.

Admissions Agreement

You must agree to the terms below or your application will not be submitted. For information about how your data is handled, refer to OSU's [Privacy Statement](#) .

I have read this application and certify that the statements I have made on this application are correct and complete, including a report of all college work attempted or completed and that the written statements submitted with this application were written exclusively by me. My admission and continuing status at OSU is conditional on such completeness and truthfulness. I understand that withholding information requested on this application, including attendance at any other institution, or giving false information may make me ineligible for admission to the university or subject to dismissal.

By agreeing to the terms I am acknowledging that **the application fee is non-refundable** . I also understand that if I am admitted to OSU and do not enroll for the term to which I am admitted AND I wish to apply for another term, I must notify the Graduate School via email to update my file if I am applying in the same academic year (Summer, Fall, Winter, or Spring). Term changes can be made only within the same academic year as the original application term. I understand that I must submit a new application and fee if I wish to apply for admission within a different academic year.

Please note that academic performance is not the sole criterion for admission to the university. The university may evaluate a person's behavior and background to determine their ability to maintain the standards of academic and professional conduct expected at the university. An evaluation may take into consideration current behavior and performance as well as past experiences and actions. Simply qualifying for admission does not guarantee admission.

I have read and agree to the terms **Continue**

Step 15: Because the application is an AMP application, there will be no fee to pay for submission. Click "Submit Application."

Application Fee Payment

Please verify the payment amount shown below. If it is correct, click "Continue" and a payment site will open in a new window. If you cannot pay at this time, consider requesting a fee deferral. Click outside this window to close it.

Payment Amount: None **Submit Application**

Step 16: The “Submit Application” button will redirect to the “Application Summary” page. This lists all of the Documents Received, Supplemental Application instructions (if applicable) and Upload Additional Documents. Please allow 1-2 business days for documents to be shown as received.

Supplemental Application

As part of the application process for your chosen major, you are required to complete a supplemental application. To access the supplemental application, you will be provided with a link and login information.

Because your application was submitted recently, your login information has not been created yet. Login information is created daily.

If this message has not been replaced with the link and login information within one full business day, please contact the program to which you are applying.

Documents Received

Unofficial documents and test scores can usually be used for review; however, please confirm whether your proposed major requires official test scores immediately. International applicants can wait to send financial documents until requested by the Graduate School. All applicants will be notified upon admission if there are remaining required documents. Not all uploaded documents will be displayed below.

No official documents have been received for this application at this time.

Upload Additional Documents

Click the 'Choose File' button (PDF or TIF only) and select the document type. Some documents require a description. When finished, click the 'Upload' button.

File: No file chosen

Document:



Upload

Step 17: Log back in within a few business days to access the “Supplemental Application” (if applicable). Also, check if all uploaded documents have been received, as well as official documents, like test scores and transcripts.

Step 18: Log back in periodically to check the status of the application. While the application is waiting to be approved or denied it will say submitted. The three decisions for the application are Admitted, Cancelled or Denied Admission.